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To: All HOPWA Project Sponsors  
From: Lisa Coffman, HOPWA Coordinator  
Date: November 16, 2001  
Re: **FY 2002 HOPWA Allocation/December Claim Schedule/Monitoring Visits**

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**Notice:** HOPWA 01-09

*FY 2002 National HOPWA Allocation*

The National AIDS Housing Coalition (NAHC) announced that HOPWA has been funded at \$277,432,000. This is a \$20,000,000 increase over FY01. We haven't heard the specifics on how much Indiana will receive. We will forward that information as soon as we receive it.

If you have any questions, or would like more information about NAHC and their advocacy work, please give me a call.

*December Claim Schedule*

In order to ensure that you have your funds to pay January rent, all claims must be submitted by December 14, 2001.

Please keep in mind that you are free to send in claims anytime. However, due to holiday and vacation schedules, I can not guarantee that claims submitted after December 14, 2001 will be processed within a three to five day turn around time.

*Monitoring Visits*

I am currently conducting interim monitoring visits, since we are at the half-way point in the grant year. The monitoring visits typically last a couple of hours. I will review client files for short-term and long-term rental assistance. I will also review your financials to ensure compliance with all of the HOPWA regulations. In addition, if you have other line items (supportive services, technical assistance, etc.), I will be reviewing those programs as well.

If you have any questions or concerns regarding any information in this memo, please do not hesitate to call me at (317) 233-1814 or (800) 872-0371 or via e-mail at [lcoffman@ihfa.state.in.us](mailto:lcoffman@ihfa.state.in.us).

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